



**Minutes of the Stoke Orchard and Tredington Parish Council Meeting held on 6<sup>th</sup> May 2026 at Stoke Orchard Community Centre**

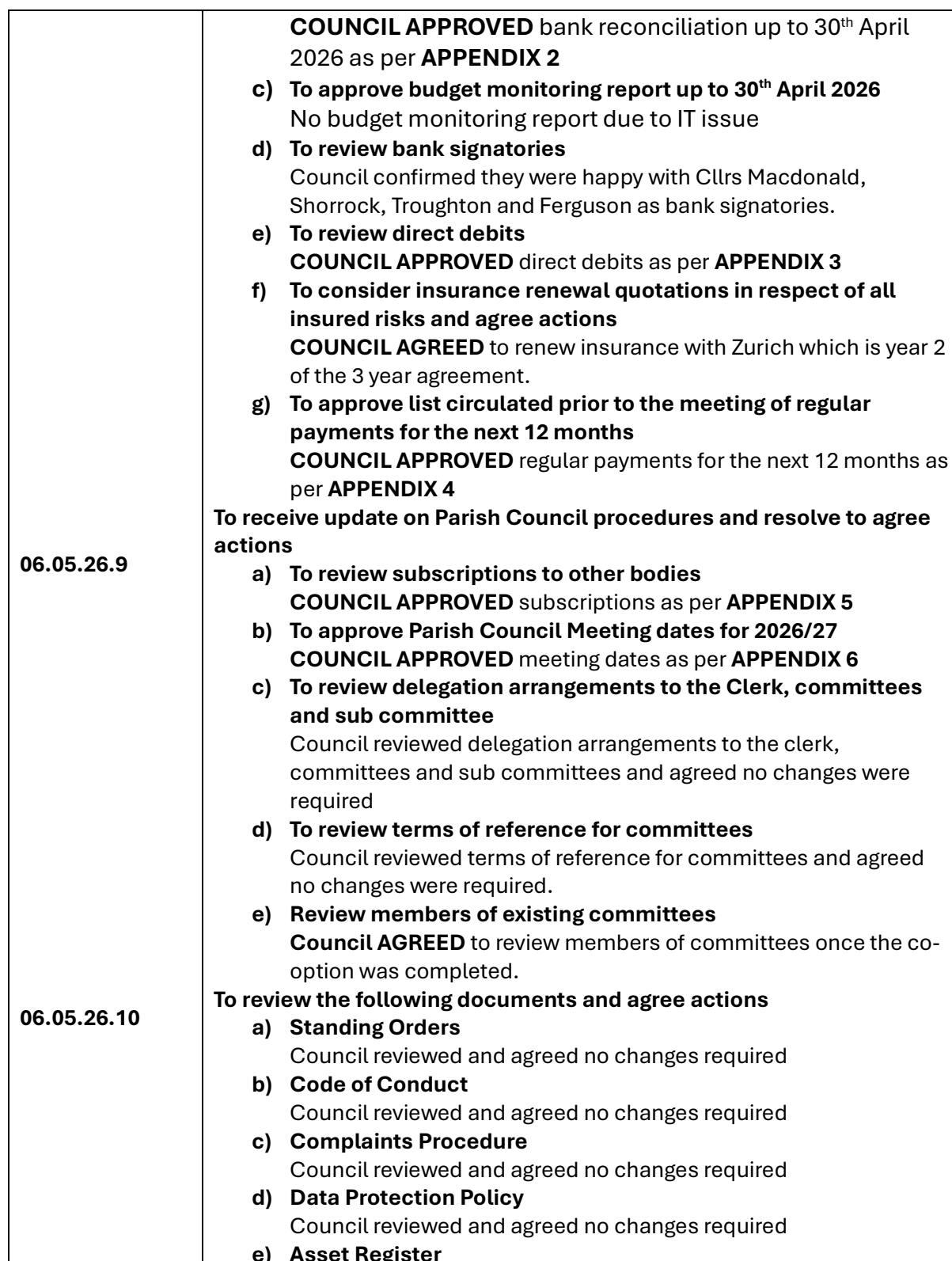
**Present – Cllr A Macdonald (Chairman) Cllrs. S Shorrocks, T Jukes, J Gilder and A Troughton**

**Attendees – M Hinde (Clerk), 2 members of the public**

**Minutes**

**ANNUAL MEETING OF STOKE ORCHARD AND TREDINGTON PARISH COUNCIL MINUTES**

|                   |                                                                                                                                                                                                                                                                                                                                                  |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>06.05.26.1</b> | <b>To elect Chairman and Vice Chairman, including signing Acceptance of Office forms</b><br>Councillor Macdonald was unanimously elected as chairman and Councillor Shorrocks was unanimously elected as vice chairman and the acceptance of office forms were signed                                                                            |
| <b>06.05.26.2</b> | <b>To receive and consider apologies for absence and confirm the meeting is quorate</b><br>Apologies received from Cllr Ferguson                                                                                                                                                                                                                 |
| <b>06.05.26.3</b> | <b>To receive declarations of interest on the agenda below (Localism Act 2011)</b><br>None                                                                                                                                                                                                                                                       |
| <b>06.05.26.4</b> | <b>To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda )</b><br>None                                               |
| <b>06.05.26.5</b> | <b>To confirm and sign the minutes of the Parish Council Meeting held on 4<sup>th</sup> March 2026 and the extraordinary meetings held on 15<sup>th</sup> April 2026</b><br><b>COUNCIL APPROVED</b> minutes from the parish council meeting held on 4 <sup>th</sup> March 2026 and the extraordinary meeting held on 15 <sup>th</sup> April 2026 |
| <b>06.05.26.6</b> | <b>To receive a report from the Borough Councillor</b><br>None                                                                                                                                                                                                                                                                                   |
| <b>06.05.26.7</b> | <b>To receive a report from the County Councillor</b><br>None                                                                                                                                                                                                                                                                                    |
| <b>06.05.26.8</b> | <b>Finance, all documents circulated prior to the meeting</b><br>a) <b>To approve payment May 2026 Payment List/those paid since last meeting, to note receipts and agree actions</b><br><b>COUNCIL APPROVED</b> the May 2026 payment list as per <b>APPENDIX 1</b><br>b) <b>To approve bank reconciliation up to 30<sup>th</sup> April 2026</b> |





|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                           | <p>Council reviewed and agreed no changes required</p> <p><b>f) Action Plan</b><br/>Council reviewed and agreed no changes required</p> <p><b>g) Asset Management Plan</b><br/>Council reviewed and agreed no changes required</p> <p><b>h) Grants and Donations Policy</b><br/>Council reviewed and agreed no changes required</p> <p><b>i) Publication Scheme</b><br/>Council reviewed and agreed no changes required</p> <p><b>j) Communication Policy</b><br/>Council reviewed and agreed no changes required</p> <p><b>k) Equality and Diversity</b><br/>Council reviewed and agreed no changes required</p> <p><b>l) Expenses Policy</b><br/>Council reviewed and agreed no changes required</p> <p><b>m) Reserves Policy</b><br/>Council reviewed and agreed no changes required</p> <p><b>To receive an update on the build back better grant purchase of heritage boards</b><br/>Cllr Macdonald confirmed that the mural heritage board in the meeting room has now been completed.</p> |
| <b>06.05.26.11</b>                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>06.05.26.12</b>                        | <p><b>To review quotes for the annual inspection of the playground, MUGA and pump track</b><br/>Defer to the next meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>06.05.26.13</b>                        | <p><b>To discuss if the council wish to submit a request for a Community Governance review from Tewkesbury Borough Council to request an increase in the number of Parish Councillors</b><br/><b>COUNCIL AGREED</b> to wait for the official Tewkesbury Borough Council review</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>06.05.26.14</b>                        | <p><b>To discuss the location of the speed camera pole outside the Community Centre</b><br/>Covered in annual parish meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>06.05.26.15</b><br><b>06.05.26.15a</b> | <p><b>Planning – to discuss the following applications</b><br/><b>Application – 26/00299/FUL</b><br/><b>Description –</b> Change of use of existing residential annex from ancillary residential accommodation (Use Class C3) to self-contained holiday let (Sui Generis) (Retrospective)<br/><b>Location –</b> Cleeve Station House, Stoke Road, Stoke Orchard<br/><b>Deadline –</b> 18<sup>th</sup> May 2026<br/>Council agreed they have <b>NO OBJECTION</b> to this application</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>06.05.26.16</b>                        | <p><b>To receive items for the next agenda</b><br/>Co-option<br/>Audit<br/>MUGA Repainting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



|  |                                                        |
|--|--------------------------------------------------------|
|  | <b>Date of next meeting – 1<sup>st</sup> July 2026</b> |
|--|--------------------------------------------------------|



## APPENDIX 1

### FINANCIAL REPORT FOR 06.05.26

#### Payments Made between meetings up to 30.04.26

| Details                                   | Amount          |
|-------------------------------------------|-----------------|
| Ionos                                     | 14.4            |
| Lloyds Bank Charge                        | 4.25            |
| Nest                                      | 47.32           |
| ICO                                       | 47              |
| Abbey Business Int                        | 1287.79         |
| Gloucestershire Playing Field Association | 50              |
| GALC                                      | 295.98          |
| Brandon Higgins                           | 1000            |
| Smart Cut                                 | 372             |
| TypeCraft                                 | 140             |
| GALC                                      | 50              |
| Clerk Salary                              | 962.15          |
| Scribe                                    | 532.8           |
| Smiths                                    | 10715.3         |
| ABEC                                      | 576             |
| GALC                                      | 35              |
| Security 1                                | 90              |
| Community Centre                          | 424             |
| Typecraft                                 | 140             |
| Ionos                                     | 14.4            |
| Bank Charge                               | 4.25            |
| Nest                                      | 47.32           |
| HMRC                                      | 343.89          |
| ABEC                                      | 49.99           |
| Alan Fincher                              | 1510            |
|                                           |                 |
|                                           |                 |
| <b>Total</b>                              | <b>18753.84</b> |

#### Receipts Received since last meeting

|                                        |              |
|----------------------------------------|--------------|
| Precept                                | 17500        |
| Shop Rent and Insurance Contribution   | 820          |
| Gravity Fitness Insurance contribution | 20           |
| <b>Total</b>                           | <b>18340</b> |

#### Payments to be Authorised 04.03.26

|                  |                 |
|------------------|-----------------|
| Clerk Expenses   | 12.6            |
| Community Centre | 437.6           |
| Smiths           | 10716.3         |
| SmartCut         | 1044            |
| ABEC             | 49.99           |
| <b>Total</b>     | <b>12260.49</b> |



## APPENDIX 2

6 May 2026 (2026-2027)

### Stoke Orchard and Tredington PC

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

|          |                                                     |            |                   |
|----------|-----------------------------------------------------|------------|-------------------|
| <b>A</b> | <b>Bank Reconciliation at 30/04/2026</b>            |            |                   |
|          | Cash in Hand 01/04/2026                             |            | 196,908.99        |
|          | <b>ADD</b><br>Receipts 01/04/2026 - 30/04/2026      |            | 18,717.38         |
|          | <b>SUBTRACT</b><br>Payments 01/04/2026 - 30/04/2026 |            | 215,626.37        |
|          | <b>Cash in Hand 30/04/2026</b><br>(per Cash Book)   |            | 5,153.38          |
| <b>B</b> |                                                     |            | <b>210,472.99</b> |
|          | Cash in hand per Bank Statements                    |            |                   |
|          | Petty Cash 13/07/2022                               | 0.00       |                   |
|          | Stoke Orchard Parish Council Trea 30/04/2026        | 17,661.61  |                   |
|          | Stoke Orchard Parish Council Bus 30/04/2026         | 78,812.32  |                   |
|          | Pockitt Prepayment Card 06/05/2026                  | 0.00       |                   |
|          | Redwood 2 Year Bond 80140651 06/05/2026             | 0.00       |                   |
|          | Hampshire Trust 236247 06/05/2026                   | 0.00       |                   |
|          | CCLA 30/04/2026                                     | 112,238.72 |                   |
|          | Hinkley and Rugby 30/04/2026                        | 1,760.34   |                   |
|          |                                                     |            | <b>210,472.99</b> |
|          | Less unrepresented payments                         |            |                   |
|          |                                                     |            | 210,472.99        |
|          | Plus unrepresented receipts                         |            |                   |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |            | <b>210,472.99</b> |
|          | <b>A = B Checks out OK</b>                          |            |                   |



## APPENDIX 3

Direct Debits and standing orders

Direct Debits

Standing Orders

Enter details, such as name or account number

| Recipient                              | Last payment  | Frequency | Amount |                          |
|----------------------------------------|---------------|-----------|--------|--------------------------|
| IONOS CLOUD LTD.<br>V90854951-60363953 | 07 April 2026 | Monthly   | £14.40 | <a href="#">Cancel</a> x |
| NEST<br>IT000003805392                 | 13 April 2026 | Monthly   | £47.32 | <a href="#">Cancel</a> x |
| INFORMATION COMMIS<br>ZC114331         | 14 April 2026 |           | £47.00 | <a href="#">Cancel</a> x |

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## APPENDIX 4

|                        |                        |
|------------------------|------------------------|
| Clerk Salary           | as per agreed contract |
| HMRC                   | As per payroll rules   |
| Typecraft Newsletter   | 140                    |
| ABEC                   | 49.99                  |
| Community Centre Admin | As per agreed terms    |



## APPENDIX 5

### Subscriptions

| Subscription                               |         |
|--------------------------------------------|---------|
| Gloucestershire Playing Fields Association | £50.00  |
| GALC                                       | £295.98 |
| Information Commissioner Office            | £47.00  |
|                                            |         |



## APPENDIX 6

### Parish Council Meeting Dates 2026/27

| Meeting Date                                   | Time  |
|------------------------------------------------|-------|
| 6 <sup>th</sup> May 2026 Annual Parish Meeting | 18:45 |
| 6 <sup>th</sup> May 2026 Annual Meeting        | 19:00 |
| 1 <sup>st</sup> July 2026                      | 19:00 |
| 2 <sup>nd</sup> September 2026                 | 19:00 |
| 4 <sup>th</sup> November 2026                  | 19:00 |
| 6 <sup>th</sup> January 2027                   | 19:00 |
| 3 <sup>rd</sup> March 2027                     | 19:00 |