STOKE ORCHARD & TREDINGTON PARISH COUNCIL
www.stokeorchardandtredington.org.uk

Minutes of the Stoke Orchard and Tredington Parish Council Meeting held 1st July 2026 at Stoke Orchard Community Centre

Present – Cllr A Macdonald (Chairman) Cllrs. A Troughton, T Juckes, N Richards and G Ferguson

Attendees – M Hinde (Clerk),

Minutes

01.07.26.1	**To receive and consider apologies for absence and confirm the meeting is quorate** Apologies were received from Cllr S Shorrock, J Gilder and B Cllr H Mclain and C. Cllr R Stanley. The meeting was confirmed as quorate
01.07.26.2	**To receive declarations of interest on the agenda below (Localism Act 2011)** None
01.07.26.3	**To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda)**
	None
01.07.26.4	**To confirm and sign the minutes of the Parish Council Meeting held on 6th May 2026 and the extraordinary meetings held on 21st May 2026 and 17th June 2026** **COUNCIL APPROVED** the minutes of the Parish Council meetings held on 6th May, 21st May and 17th June
01.07.26.5	**To receive a report from the Borough Councillor** Report received from **APPENDIX 1**
01.07.26.6	**To receive a report from the County Councillor** None
01.07.26.7	**Finance, all documents circulated prior to the meeting** **a) To approve payment July 2026 Payment List/those paid since last meeting, to note receipts and agree actions** **COUNCIL APPROVED** payment list as per **APPENDIX 2** **b) To approve bank reconciliation up to 30th June 2026** **COUNCIL APPROVED** bank reconciliation up to 30th June as per **APPENDIX 3** **c) To approve budget monitoring report up to 30th June 2026** **COUNCIL APPROVED** budget monitoring report up to 30th June as per **APPENDIX 4**
01.07.26.8	**To receive an update on the build back better grant purchase of heritage boards** Council agreed to defer this item to the next meeting

01.07.26.9	**To review quotes from the electrical repairs at the community centre** To be deferred to the next meeting as the council were currently awaiting quotes.
01.07.26.10	**To discuss the land for sale on Stoke Road** Cllr Macdonald confirmed the land would go to auction on Wednesday 22nd July. Council agreed to bid but their maximum bid would be £120,000
01.07.26.11	**To approve TFN to take over the maintenance of the Pear Tree Land and land by the chapel.** To be deferred to the next meeting. Cllr Ferguson to get a quote
01.07.26.12	**To discuss tree work round the parish** Council agreed to defer to the next meeting as they were still awaiting quotes
01.07.26.13	**To receive items for the next agenda** None
01.07.26.14	**To agree date of next meeting** 2nd September 2026

Meeting Close: 19:50

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APPENDIX 1

At the May Full Council meeting the Councillors were allocated to the various committees, portfolios and outside body panels to which there were some changes made.

Councillors agreed the Council plan at last nights meeting, its time limited because the Council will cease to exist shortly. Here is the link
https://tewkesbury.gov.uk/about-the-council/council-plan/

Cllrs may well have already seen the consultation launched on Monday re-enforcement. I've set it out again just in case.
People living and working in Tewkesbury Borough are being asked for their feedback on a new enforcement plan for how the council deals with building work that breaches planning rules.
The updated draft Planning Enforcement Plan 2026 aims to make the rules easier to understand and explains how the council decides which issues need to be looked at first.

A four-week public consultation will take place from Monday, 8 June to Monday 6 July. Anyone can read the plan and share their feedback.
The proposed planning enforcement plan includes:

- A change from four to three clear levels of priority:
  - Category A: serious problems that could cause big or lasting damage, such as works on protected buildings or trees
  - Category B: problems that may need fixing or a new planning application
  - Category C: small issues that don't cause much harm
- A new target, of which the council aims to progress a 'next step' for most cases within 30 working days
- A revised timeline for reporting including six months reviews to keep councillors and the public informed
- Simple, clearer guidance that explains what a planning breach is, how to report one, and what happens next
- An intention to use modern tools like drone photos to help investigate cases when appropriate.

Following the closure of the consultation, the council will consider responses and take a report to Executive Committee on 2 September 2026 with any changes for adoption.
The council consultation is available at https://tewkesburybc.commonplace.is/ and closes on 6 July 2026.
National Planning Policy Framework, encourages local planning authorities to publish an enforcement policy to promote transparency, consistency, and public confidence in the planning system.
The proposed changes comprise modernised prioritisation of cases through the replacement of the former four-tier (A–D) system with a simplified three-tier structure. It also prioritises customer-focused guidance by providing clearer explanations of what

constitutes a breach, how to report concerns, and what individuals can expect both when submitting a complaint and when being investigated.

TBC has completed its draft financial statements ahead of the statutory deadline of 30 June 2026, enabling the external audit to begin in mid-June. The draft financial statements, together with the draft Narrative Statement, draft Annual Governance Statement and the Notice of Public Inspection, are now available on our website under *Statement of Accounts 2025–26*: https://www.tewkesbury.gov.uk/budgets-and-finance
Despite the challenging national context, the draft accounts show that the Council maintained a relatively stable financial position compared with many other local authorities. However, the combined pressures of reduced central government funding and the accelerated Local Government Reorganisation (LGR) process are now having a significant impact on in-year performance. These pressures are affecting both staff capacity and the delivery of services.

Although I don't think this impacts directly on the parish, it may be of relevance to some of the advent narrow roads in future years. The narrow access service was successfully launched last year, moving around 80 properties onto a dedicated narrow access refuse, recycling and food waste collection round using a 3.5-tonne vehicle.
Phase 2 of the project will shortly be rolling out. This will add a further 100 properties onto the narrow access round, which are currently collected by a larger 12-tonne vehicle.
The change brings clear health and safety benefits by reducing the need for difficult or potentially unsafe manoeuvres on tight roads. Although the 12-tonne vehicle is smaller than a standard 26-tonne fleet vehicles, narrow roads can still present challenges. Letters will be delivered to affected properties from week commencing Monday, 8 June.

The below CIL application process was announced at the beginning of the month which cllrs may find of interest:
Applications are now invited for funding to support strategic infrastructure projects across Cheltenham Borough, Gloucester City and Tewkesbury Borough council areas.
The ten-week bidding period runs from Monday, 1 June, to Friday, 7 August.
The funding will support both:

- Strategic infrastructure projects benefiting all three council areas; and
- Local strategic infrastructure projects benefitting one or two areas, where these deliver wider community benefits, support new development

As of December 2025, around £6.6 million remains available in the unallocated local strategic infrastructure fund. This reflects approximately £4.6 million for Tewkesbury Borough, £1.9 million for Cheltenham Borough and £100,000 for Gloucester City.
Applications can be submitted for:

- feasibility funding to establish the scope and cost of a project; or

- delivery funding where project costs and delivery arrangements are clearly defined.

Applications must be submitted online and include supporting information, such as project costs, delivery plans, and a climate change assessment, in line with the published guidance.

Full details, including eligibility criteria and application guidance, are available on the CIL Joint Committee webpage on Tewkesbury Borough Council's website.

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APPENDIX 2

FINANCIAL REPORT FOR 01.07.26

Payments Made between meetings up to 30.06.26

Details	Amount
Bank Charge	4.25
Ionos	14.4
ABEC	49.99
Garden Services	160
Clerk Expenses	12.6
Smart cut	1044
Smiths	10716.3
Community Centre	437.6
Typecrat	140
Nest	47.32
AJ Babbage	480
ABEC	49.99
Security 1	222
HMRC	349.69
Clerk Salary	962.15
ASG	1
Zurich	2974.99
Bank Charge	4.25
Dowdeswell Forestry	780
ASG	12401.6
Dowdeswell Forestry	780
Dowdeswell Forestry	780
Community Centre	447.6
Ionos	14.4
Alan Fincher	1350
Andy Barnes Plumbing	180
GALC	320
J Preece & Sons	480
Typecraft	110
Nest	47.32
AJ Babbage	1200
ABEC	49.99
Clerk Salary	962.15
PATA	51.3
Total	**37624.89**

Receipts Received since last meeting

Lloyds Interest	62.11
CCLA Interest	346.79
S106	1943.25
Shop Rent and Insurance	820
Fitness Gravity Rent and Insurance	676
Total	**3848.15**

Payments to be Authorised 01.07.26

Community Centre	444
Clerk Expenses	26.12
Elan City	5398.79
Total	**5868.91**

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APPENDIX 3

1 July 2026 (2026-2027)

Stoke Orchard and Tredington PC

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2026			
	Cash in Hand 01/04/2026			196,908.99
	ADD			
	Receipts 01/04/2026 - 30/06/2026			22,565.53
				219,474.52
	SUBTRACT			
	Payments 01/04/2026 - 30/06/2026			42,778.27
A	**Cash in Hand 30/06/2026** (per Cash Book)			**176,696.25**
	Cash in hand per Bank Statements			
	Petty Cash	13/07/2022	0.00	
	Stoke Orchard Parish Council Trea	30/06/2026	7,155.92	
	Stoke Orchard Parish Council Bus	30/06/2026	53,698.48	
	Pockitt Prepayment Card	06/05/2026	0.00	
	Redwood 2 Year Bond 80140651	06/05/2026	0.00	
	Hampshire Trust 236247	06/05/2026	0.00	
	CCLA	31/05/2026	112,585.51	
	Hinkley and Rugby	07/06/2026	3,256.34	
				176,696.25
	Less unpresented payments			
				176,696.25
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**176,696.25**
	A = B Checks out OK			

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APPENDIX 4

Stoke Orchard and Tredington PC

Monthly breakdown of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

01 July 2026 (2026-2027)

	Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	Variance
PAYMENTS															
Expenditure															
Clerk Salary	10,627.00	962.15	936.15	936.15										2,834.45	7,792.55
Clerk PAYE and Pensio	3,190.00	397.01	397.01	47.32										841.34	2,348.66
PATA	195.00			51.30										51.30	143.70
Admin, Stationary, clerk	1,052.00	532.80	480.45	477.85										1,491.10	-439.10
Admin Fees	50.00	4.25												4.25	45.75
Website	350.00	12.00	12.00	12.00										36.00	314.00
IT Software and Mainter	59.99														59.99
Insurance	2,778.00		2,974.99											2,974.99	-196.99
Subscriptions	356.62	392.98		320.00										712.98	-356.36
Electric															
Training	300.00	50.00												50.00	250.00
Internal/External Audit	1,599.00														1,599.00
Telephone															
Newsletter	2,033.00	140.00	140.00	110.00										390.00	1,643.00
ABEC BMS Monthly Ma	540.00		83.32	41.66										124.98	415.02
Hall Maintenance	1,015.00	1,073.16	666.00	12,884.50										14,623.66	-13,608.66
Parish Maintenance	5,661.00		8,930.25											8,930.25	-3,269.25
Grass/Hedge Cutting	876.00		160.00	400.00										560.00	316.00
Grants and Donations P	100.00														100.00
Sundry-PC	23.00														23.00
Contingency PC															
SOHL Expenses															
Bus Admin															
Bus Advertising															
Bus Cleaning															
Bus Maintenance															
Bus Fuel															
Bus Insurance, Licence															