

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority: Stoke Orchard and Tredington Parish Council

County area (local councils and parish meetings only): Gloucestershire

Financial year ending 31 March 2025

Prepared by (Name and Role): Michelle Hinde Clerk and Responsible Finance Officer

Date: 31.03.25

	£	£
Balance per bank statements as at 31/3/25:		
PS3127383-001 - CCLA	£107,378.76	
03017475 Lloyds	3,676.1	
07965106 Lloyds	7,256.4	

[add more accounts if necessary]

118,311.2

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/25 (**enter these as negative numbers**)

[add more lines if necessary]

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Add: any un-banked cash as at 31/3/25

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Net balances as at 31/3/25 (Box 8)

118,311.2