



**STOKE ORCHARD & TREDINGTON PARISH COUNCIL**  
[www.stokeorchardandtredington.org.uk](http://www.stokeorchardandtredington.org.uk)

**Public Notice is given of The Annual Meeting Of Stoke Orchard and Tredington Parish Council**

**To be immediately after the Annual Parish Meeting on Wednesday 6 May 2026  
At Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard, GL52 7SB  
For the transaction of business on the following agenda**

**Members of the public and press are invited and encouraged to attend the meeting**

**To all members of the Parish Council**

You are hereby summoned to attend a Meeting of Stoke Orchard and Tredington Parish Council to be held immediately after the Annual Parish Meeting **Wednesday 6 May 2026** at **Stoke Orchard Community Centre** for the transaction of business on the following agenda.

Signed

*Michelle Hinde*

**Michelle Hinde**

Parish Clerk and Responsible Finance Officer  
Stoke Orchard and Tredington Parish Council  
Email: [clerk@stokeorchardandtredington-pc.gov.uk](mailto:clerk@stokeorchardandtredington-pc.gov.uk)  
29<sup>th</sup> April 2026

**ANNUAL MEETING OF STOKE ORCHARD AND TREDINGTON PARISH COUNCIL AGENDA**

<b>06.05.26.1</b>	To elect Chairman and Vice Chairman, including signing Acceptance of Office forms
<b>06.05.26.2</b>	To receive and consider apologies for absence and confirm the meeting is quorate
<b>06.05.26.3</b>	To receive declarations of interest on the agenda below (Localism Act 2011)
<b>06.05.26.4</b>	To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda )
<b>06.05.26.5</b>	To confirm and sign the minutes of the Parish Council Meeting held on 4 <sup>th</sup> March 2026 and the extraordinary meetings held on 15 <sup>th</sup> April 2026



<p><b>06.05.26.6</b>  <b>06.05.26.7</b>  <b>06.05.26.8</b></p>	<p>To receive a report from the Borough Councillor  To receive a report from the County Councillor</p>
	<p><b>Finance, all documents circulated prior to the meeting</b></p> <ul style="list-style-type: none"> <li>a) To approve payment May 2026 Payment List/those paid since last meeting, to note receipts and agree actions</li> <li>b) To approve bank reconciliation up to 30<sup>th</sup> April 2026</li> <li>c) To approve budget monitoring report up to 30<sup>th</sup> April 2026</li> <li>d) To review bank signatories</li> <li>e) To review direct debits</li> <li>f) To consider insurance renewal quotations in respect of all insured risks and agree actions</li> <li>g) To approve list circulated prior to the meeting of regular payments for the next 12 months</li> </ul>
<p><b>06.05.26.9</b></p>	<p><b>To receive update on Parish Council procedures and resolve to agree actions</b></p> <ul style="list-style-type: none"> <li>a) To review subscriptions to other bodies</li> <li>b) To approve Parish Council Meeting dates for 2026/27</li> <li>c) To review delegation arrangements to the Clerk, committees and sub committee</li> <li>d) To review terms of reference for committees</li> <li>e) Review members of existing committees</li> </ul>
<p><b>06.05.26.10</b></p>	<p><b>To review the following documents and agree actions</b></p> <ul style="list-style-type: none"> <li>a) Standing Orders</li> <li>b) Code of Conduct</li> <li>c) Complaints Procedure</li> <li>d) Data Protection Policy</li> <li>e) Asset Register</li> <li>f) Action Plan</li> <li>g) Asset Management Plan</li> <li>h) Grants and Donations Policy</li> <li>i) Publication Scheme</li> <li>j) Communication Policy</li> <li>k) Equality and Diversity</li> <li>l) Expenses Policy</li> <li>m) Reserves Policy</li> </ul>
<p><b>06.05.26.11</b></p>	<p>To receive an update on the build back better grant purchase of heritage boards</p>
<p><b>06.05.26.12</b></p>	<p>To review quotes for the annual inspection of the playground, MUGA and pump track</p>
<p><b>06.05.26.13</b></p>	<p>To discuss if the council wish to submit a request for a Community Governance review from Tewkesbury Borough Council to request an increase in the number of Parish Councillors</p>
<p><b>06.05.26.14</b></p>	<p>To discuss the location of the speed camera pole outside the Community Centre</p>



<p><b>06.05.26.15</b> <b>06.05.26.15a</b></p>	<p><b>Planning – to discuss the following applications</b>  <b>Application – 26/00299/FUL</b>  <b>Description –</b> Change of use of existing residential annex from ancillary residential accommodation (Use Class C3) to self-contained holiday let (Sui Generis) (Retrospective)  <b>Location –</b> Cleeve Station House, Stoke Road, Stoke Orchard  <b>Deadline –</b> 18<sup>th</sup> May 2026</p>
<p><b>06.05.26.16</b></p>	<p>To receive items for the next agenda  <b>Date of next meeting –</b></p>