



STOKE ORCHARD & TREDINGTON PARISH COUNCIL
www.stokeorchardandtredington.org.uk

Public Notice is given of a Extraordinary Meeting Of Stoke Orchard and Tredington Parish Council
To be held at 7.00pm on Wednesday 11th June 2025
At Stoke Orchard Community Centre, Armstrong Road, Stoke Orchard, GL52 7SB
For the transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

To all members of the Parish Council

You are hereby summoned to attend an Extraordinary Meeting of Stoke Orchard and Tredington Parish Council to be held at **7:00pm on Wednesday 11th June 2025** at **Stoke Orchard Community Centre** for the transaction of business on the following agenda.

Signed

Michelle Hinde

Michelle Hinde

Parish Clerk and Responsible Finance Officer
Stoke Orchard and Tredington Parish Council
Email: clerk@sotpc.co.uk
5th June 2025

Agenda

| | |
|-------------------|---|
| 11.06.25.1 | To receive and consider apologies for absence and confirm the meeting is quorate |
| 11.06.25.2 | To receive declarations of interest on the agenda below (Localism Act 2011) |
| 11.06.25.3 | To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda) |
| 11.06.25.4 | Financial a) To approve the annual accounts and bank reconciliation for Year End 31 st March 2025 b) To receive the Internal Auditors Report |



| | <p>c) To approve the Annual Governance Statement 2024-25 (AGAR Section 1) for external auditors PKF Littlejohn</p> <p>d) To approve Accounting Statement 2024-25 (AGAR Section 2) for external auditors PKF Littlejohn</p> <p>e) To agree dates for the exercise of public rights to inspect accounts</p> <p>f) To review the following monthly payments and agree for the next 12 months. Any invoices/payments received above the normal expenditure should be agreed separately:</p> <table border="1"> <thead> <tr> <th>Company</th> <th>Amount</th> <th>Note</th> </tr> </thead> <tbody> <tr> <td>ABEC</td> <td>£49.50</td> <td>Contracted monthly amount</td> </tr> <tr> <td>Community Centre Utilities and Admin</td> <td>Utilities charged at £10 per day 2 hours admin per week at £16 per hour</td> <td>Monthly Invoice</td> </tr> <tr> <td>Clerk Salary</td> <td>At the agreed rate any overtime must be agreed separately</td> <td></td> </tr> <tr> <td>Typecraft</td> <td>£140</td> <td>Price for the production and printing of monthly newsletter</td> </tr> </tbody> </table> <p>g) To approve payment list</p> | Company | Amount | Note | ABEC | £49.50 | Contracted monthly amount | Community Centre Utilities and Admin | Utilities charged at £10 per day 2 hours admin per week at £16 per hour | Monthly Invoice | Clerk Salary | At the agreed rate any overtime must be agreed separately | | Typecraft | £140 | Price for the production and printing of monthly newsletter |
|--------------------------------------|---|---|--------|------|------|--------|---------------------------|--------------------------------------|--|-----------------|--------------|--|--|-----------|------|---|
| Company | Amount | Note | | | | | | | | | | | | | | |
| ABEC | £49.50 | Contracted monthly amount | | | | | | | | | | | | | | |
| Community Centre Utilities and Admin | Utilities charged at £10 per day 2 hours admin per week at £16 per hour | Monthly Invoice | | | | | | | | | | | | | | |
| Clerk Salary | At the agreed rate any overtime must be agreed separately | | | | | | | | | | | | | | | |
| Typecraft | £140 | Price for the production and printing of monthly newsletter | | | | | | | | | | | | | | |
| 11.06.25.5 | To review insurance quotes | | | | | | | | | | | | | | | |
| 11.06.25.6 | To receive quotes to separate the water at the Community Centre from the shop | | | | | | | | | | | | | | | |
| 11.06.25.7 | To discuss registering with the Information Commissioners Office | | | | | | | | | | | | | | | |
| 11.06.25.8 | To discuss the possible lease of the attic room in the Community Centre | | | | | | | | | | | | | | | |
| 11.06.25.9 | <p>Planning</p> <p>To discuss the following planning application</p> <p>a) Application No - 22/01107/OUT</p> <p>Proposal - Outline planning application for phased residential development comprising a mixture of market and affordable housing (use class C3), which could include retirement/extra care accommodation (use class C2/C3) a flexible mixed use area with a community hub (including potentially use classes E, F1 and F2), a primary school and children's nursery, a convenience store (use class E), site</p> | | | | | | | | | | | | | | | |



| | |
|--------------------|---|
| | <p>clearance and preparation, green infrastructure (including Suitable Alternative Natural Greenspace), walking and cycling routes, formal and informal public open space, sports pitch provision, drainage and other associated works and infrastructure, including utilities and highways works, all matters reserved except partially for access.</p> <p>Location Land West Of Cheltenham Gloucestershire</p> |
| 11.05.25.10 | <p>To receive items for the next agenda</p> <p>Date of Next Meeting 2nd July 2025</p> |